



Australian Education Union - ACT Branch TRAINING PROGRAM – 2009

For the benefit of AEU members



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DATE	TIME	COURSE	TRAINER	VENUE
		YOUR WORKPLACE:		
Wednesday 29 July Max. 40	4 – 6pm <i>Afternoon tea provided</i>	<i>Managing Workload Effectively Within Your Workplace</i> Hear about Workload Committee models that are working in schools, get a better understanding of the Collective Agreement clauses that assist in ensuring workload is distributed fairly across staff and how to get a work-life balance. Bring your own ideas to share.	AEU Officers and AEU members in schools	MR 5-6, CTL
		YOUR PROFESSION and CAREER:		
All Tuesdays - 28 July 25 August 8 September 13 October 27 October Max. 12	9am – 4pm <i>Morning tea and lunch provided</i>	<i>Classroom Management and Instructional Strategies: LEVEL 1</i> This class is filled by Principal nomination. <u>Participants must attend all 5 sessions</u> Notice seeking Expressions of Interest will go out mid-June 2009.	Meegan Stuart	MR 2, CTL
Tuesday 16 June and Tuesday 23 June Max. 20	4 – 6 pm <i>Afternoon tea provided</i>	<i>Preparing for a Job Interview – Course 02/09</i> Participants must attend both sessions This course incorporates the School Leader Capabilities.	Steve Provins	16/6 – MR 5-6 23/6 – MR 2
Term 3 Thursday 6 August Max. 20	4-6pm <i>Afternoon tea provided</i>	<i>AEU New Educators Network</i> What works in the classroom? – bring along a strategy, resource or activity that works for you in your classroom to share with colleagues.	AEU Officers	MR 5-6, CTL
Term 4 Friday 30 October	4pm	<i>AEU New Educators Network – drinks</i> Contribute ideas as to which direction the teaching profession should take in the future.	AEU Officers	Durham Arms, Kingston
		YOUR OTHER LIFE:		
Wednesday 5 August Thursday 13 August Max. 40 per session	4 – 5pm 4.30 – 5.30pm	<i>Retirement Planning Seminar – for PSS or CSS members</i> If you are over 50 and actively planning your retirement, there are some special planning issues you need to consider. Partners welcome. Choose one session only.	Jenn Murray, State Super Financial Services	19/3 – MR 5-6 23/3 – MR 5-6 5/8 – MR 5-6 13/8 – Multipurpose Rm CTL
Tuesday 4 August Max. 25	4.15 – 5.30pm	<i>Investment Seminar</i> Thinking about Managed Funds, Shares, Property? Considerations like tax, the pitfalls, Q & A etc.	Industry Fund Financial Planning	MR 2, CTL
Thursday 29 October Max. 40	4.15 – 5.30pm	<i>First Home Buyers Seminar</i> Government First Home Buyers grant information, planning your savings and loan, Q & A.	Members Equity Bank	Multipurpose Room, CTL

How do I register for AEU training?

Contact Sue Billington at the AEU Office on 6272 7900 or sbillington@aeuact.asn.au.

Note: Office hours are 8.30am – 4.30pm, except during school holidays when hours are 9am – 4pm.

Registrations close at 9am one working day prior to the training session.

What happens once I'm registered?

Members will be sent an email confirming their registration approximately a week prior to the training.

What if I'm unable to attend a training session?

Please contact Sue by phone or email (as above) as soon as possible. **It is essential that apologies are given as soon as possible as this may affect the catering or the viability of the training session itself.** For training courses that consist of more than one session it is a requirement of the course to attend all sessions.

Abbreviations:

SSO - Assistants, Home School Liaison Officers, Youth Workers – all those who work directly with students are eligible to be members of the AEU.

CTL – Centre for Teaching and Learning, Fremantle Drive, Stirling.

MR - Refers to the number of a meeting room at the Centre for Teaching and Learning.

LHMU Boardroom is at Level 2, 40 Brisbane Avenue, Barton (upstairs from the AEU office). Street parking available.

Not an AEU member?

Benefit from free training and many other services provided by the AEU.

Join the AEU at: www.aeuact.asn.au/membership/join-us.html

Inquiries about the AEU Training Program please contact:

Cathy Smith, Assistant to the Secretary [Professional] on telephone 6272-7900; fax 6273-1828 or email csmith@aeuact.asn.au